

**FOURTH DISTRICT
REPUBLICAN PARTY**

CONSTITUTION

and

BY-LAWS

Revised 2008

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ARTICLE I. NAME

The name of the organization shall be the Fourth District Republican Congressional Committee.

ARTICLE II. PURPOSE

The aims and purpose of the Fourth District Republican Congressional Committee shall be:

- a.) To support the Constitution and laws of the United States of America, the Constitution and laws of the State of Kansas, to the end that the government shall be truly and in fact, a “government of the people, by the people, and for the people.”
- b.) To support the principles, objectives and platforms of the Republican National Committee.
- c.) To develop and maintain a strong, effective, and informed Republican Party in the Fourth Congressional District, the State of Kansas, and in the United States of America.
- d.) To encourage able and qualified Republicans to seek office at all levels of government.
- e.) To elect Republican candidates to offices at all levels of government.
- f.) To develop viewpoints and positions on local, district, state, and national issues and to seek implementation of these viewpoints.

ARTICLE III. MEMBERSHIP

The membership of the Fourth District Republican Party shall be composed of all voters in the 4th Congressional District of Kansas, who have legally chosen to be identified as members of the Republican Party and are so listed on the party affiliation list in the office of the Kansas Secretary of State.

ARTICLE IV. THE FOURTH DISTRICT REPUBLICAN CONGRESSIONAL COMMITTEE

SECTION 1. MANAGEMENT

The management of the Fourth District Republican Committee shall be vested in the executive committee.

SECTION 2. ORGANIZATION

The whole number of the District delegates and alternate delegates shall constitute the members of the Fourth District Republican Party Congressional Committee.

SECTION 3. ELECTION OF DISTRICT DELEGATES/ALTERNATES

At any meeting of the county central committee at which it shall be in order to reorganize, it shall also be in order to elect that county's members of the congressional district committee. If the reorganization meeting is held and no election of congressional district committee members is held, then it shall be in order to hold such election at any other meeting of the county central committee, no later than 14 days after the general election, upon notice stating that such election will be held. If no formal meeting is held to select congressional district committee members and alternate members, they will not be allowed to participate in congressional district committee meetings.

SECTION 4. ELECTION OF STATE DELEGATES/ALTERNATES

Each congressional district committee shall elect 37 members and 37 alternate members of the state committee at large within the congressional district; provided, that in those instances where the largest county (or portion thereof in the district), by membership on the congressional district committee, has more than 30% of the members of the congressional district committee, the members of the congressional district committee from that county present and voting at the meeting of the district committee shall elect a proportionate share to be determined by multiplying 2 by a fraction, the numerator of which is the number of that county's membership of the congressional district committee and the denominator of which is the entire membership of the congressional district committee. When the application of such fraction to the number 37 results in other than a whole number, such number shall be rounded down to the nearest whole number. The members of the congressional district committee representing the other counties shall elect the remainder of the state committee members unless the next largest county (or portion thereof) would constitute more than 50% of the remaining congressional district committee membership, in which case the members of the congressional district committee from the second largest county shall elect its proportionate share of the 37, applying the rule set

above. The remaining members of the congressional district committee shall then elect the remainder of the 37 members. Nothing herein shall prohibit members of the congressional district committee from one county electing persons from another county to be on the state committee.

The term of all 37 members and 37 alternate members representing congressional districts on the state committee shall commence as of the date of the organizational meeting of such committee, and shall end on the day immediately preceding the next organizational meeting (approximately 2 years later).

SECTION 5. QUALIFICATIONS

Any person who lives, resides, and occupies a place of residence in the 4th Congressional District, and is in all other respects a qualified elector and is known as a member of the Republican Party on the party affiliation list in the office of the Kansas Secretary of State shall be eligible to be a candidate for holding the office of 4th District Congressional Committee delegate or alternate delegate.

SECTION 6. DISQUALIFICATION

Any delegate or alternate delegate who fails to maintain any of the qualifications set forth in Section 5 of this Article shall automatically cease to hold his or her office.

SECTION 7. ORGANIZATIONAL MEETING

(a) The 4th District Congressional Committee shall organize by electing a chair, vice-chair, a secretary, and a treasurer. A meeting for such purpose shall be called by the congressional district chair, or if the chair fails to do so for any reason not earlier than December 1st of each even-numbered year and not later than the second Saturday in January of the following year.

(b) Notice requirements for district committee meetings may be established by the Constitution and Bylaws.

SECTION 7. TERM OF OFFICE

All persons elected to the office of district delegate or alternate delegate shall continue as members of the congressional district committee until the next district reorganizational meeting or until disqualified per Section 5 of this article.

SECTION 8. VACANCIES

Vacancies occurring in the office of district delegate shall be filled by an alternate delegate from the vacant delegate's county in which they reside.

ARTICLE V. OFFICERS

SECTION 1. OFFICER POSITIONS

The officers of the 4th District Congressional Committee shall be the Chairman, Vice-Chairman, Secretary, and Treasurer. One person may hold both the office of Secretary and the office of Treasurer. The Chairman and Vice-Chairman shall be of the opposite sex as required by State Republican Party's Constitution (Article VIII).

SECTION 2. QUALIFICATIONS

It shall not be necessary for an officer of the district committee to be a member of the district committee.

SECTION 3. NOMINATIONS

Nominations for 4th District Congressional Committee officers shall be from the floor at the organizational meeting.

SECTION 4. ELECTION OF OFFICERS

Officers shall be elected by secret ballot except that voting may be by voice vote if only one person is nominated.

SECTION 5. TERM OF OFFICE

Officers shall serve until the next organizational meeting of the district committee or until their successors are elected.

SECTION 6. VACANCIES

Any vacancy in any office shall be filled at any meeting of the congressional district committee in the same manner as that in which such officer was originally chosen.

SECTION 7. DUTIES OF THE OFFICERS

A. The Chairman Shall:

1. be the chief executive officer of the Fourth District Republican Congressional Committee, issue the notice of the meetings, preside at all such meetings, and observe and enforce this Constitution and By-Laws.
2. be the custodian of all the books, papers, records, and proceedings of the Fourth District Republican Congressional Committee.
3. have the power to appoint subordinate staff members and committees approved by the District Executive Committee.
4. carry out the duties as specified by the Kansas Statutes Annotated, including but not limited to:
 - (a) calling meetings of the Fourth District Congressional Committee.
 - (c) receiving a notification from each county chair of the number of members of the congressional committee in each county of the 4th Congressional District.
 - (d) calling a county reorganizational meeting in the event that the county chair or vice-chair does not call one in a timely matter.
 - (e) serving on the Kansas Republican Party's State Executive Committee.

B. The Vice-Chairman shall:

1. except as otherwise provided therein, exercise the functions of the Chairman as set forth in this Constitution and By-Laws if the office of the Chairman is vacant, during the absence of the Chairman from the State, or in the event of the disability of the Chairman;
2. serving on the State Republican Party's Executive Committee,
3. perform such other duties as shall be prescribed by the chairman; and

4. not exercise any duties delegated to the Chairman under this Constitution and By-Laws, except that the Vice-Chairman may exercise the following powers when the Chairman fails or is unable to do so:

a) call meetings of the 4th District Congressional Committee.

C. The Secretary shall:

1. be the chief clerical officer of the Fourth District Congressional Committee and shall be responsible for a complete record of all proceedings of the District Committee and the Executive Committee;
2. serve as Chairman of the Credentials committee of District Committee meetings;
3. have access to and file and preserve all permanent records of the Congressional District Committee;
4. perform such other duties as may be prescribed by the Chairman; and
5. attest all notices for meetings of the Fourth District Congressional Committee.

D. The Treasurer shall:

1. be the chief financial officer of the Fourth District Congressional Committee;
2. keep records of all the receipts and disbursements and be responsible for the same;
3. assist the officers of the 4th District in the preparation of budgets and estimates;
4. open and maintain bank accounts in the bank or banks approved by the Executive Committee;
5. be an authorized signature on all bank accounts with either the Chairman or Vice-Chairman;

6. prepare reports quarterly for the Executive Committee, and prepare special reports as requested by the Chairman or Executive Committee;
7. make and execute all reports required by federal, state, and local authorities and by the Republican State Committee.

SECTION 8. REMOVAL FROM OFFICE

Any officer of the Fourth Congressional District may be removed from office by a vote of two-thirds of all members, whether present or not, of the committee which elected them, provided that written petition (whether one or more) has been made by one-half of the members of the committee. The petition shall be submitted to the State Party office and verified by the State Chair or Secretary of the committee for which the individual is an officer. Once the petitions have been verified, a meeting of the committee shall be called within thirty days.

ARTICLE VI. MEETINGS

SECTION 1. NOTICE OF MEETINGS

The notice of meetings shall:

1. be signed by the Chairman, attested by the Secretary, and mailed to each member of the Fourth District Congressional Committee at least eight days prior to the date of the meeting.
2. be mailed postage first class prepaid to addresses as shown on the official lists of the Fourth District Congressional Committee;
3. specify the date, time, and places of the meeting and the business intended to be conducted; and
4. provide a copy of the proposed rules governing such meeting;
5. with the exception of special meetings, not be limited to the business set forth in the notice.

SECTION 2. QUORUM

Except as otherwise specifically provided herein, a quorum of the Fourth District Congressional Committee shall consist of 22 members of the committee present at a duly called meeting.

SECTION 3. CREDENTIALS

- a) The first item of business at any duly called meeting of the Fourth District Republican Congressional Committee shall be for the Credentials Committee to determine the number of district delegates present and to report to the Chairman as to the presence or absence of a quorum necessary for the meeting; and
- b) The report as to the presence of a quorum shall be final unless an appeal is taken to the Chairman before the meeting is adjourned.

SECTION 5. VOTING ELIGIBILITY

Only members of the District Committee elected or in accordance with this Constitution and By-Laws shall be eligible to vote at meetings of the Fourth District Congressional Committee.

SECTION 6. VOICE VOTING

Except for the election of officers and state delegates and alternate delegates of the Fourth District Congressional Committee, the transaction of business at meetings shall be by voice vote, provided, however, the Chairman or any two members may call for a standing vote.

ARTICLE VII. EXECUTIVE COMMITTEE

SECTION 1. ORGANIZATION

The Executive Committee of the Fourth District Republican Party shall consist of the officers of the chairman, vice-chairman, secretary and treasurer.

SECTION 2. DELEGATION OF DUTIES

The Fourth District Republican Congressional Committee hereby delegates its duties and responsibilities to the Executive Committee with the exception of:

1. the election of officers of the Fourth District Republican Committee;
2. election of members to the Kansas Republican Party's state committee;
3. amendments of this Constitution and By-Laws;

SECTION 3. MEETINGS

- a) Meetings of the Executive Committee may be called by the Chairman at any time or place by notice in writing or other means of personal communication to all members thereof, with a two day notice.
- b) Except as otherwise provided herein, all voting shall be by majority vote of the voting members present and voting at any duly called meeting at which a quorum is present.

ARTICLE VIII. COMMITTEES

SECTION 1. STANDING COMMITTEES

Any Standing Committee shall:

1. have its chairman and members appointed by the Chairman;
2. have an officer assigned as liaison to the Executive Committee;
3. include the Finance and Credentials Committees;
4. include non-members of the Fourth District Congressional Committee as needed; and
5. have its responsibilities, activities, and method of operation delineated by the Chairman.

SECTION 2. SPECIAL COMMITTEES

Special committees may be appointed by the Chairman as needed to carry out the work of the Fourth District Republican Congressional Committee.

ARTICLE IX. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Fourth District Congressional Committee in all cases to which they are applicable and in which they are not inconsistent with this Constitution and By-Laws and any special rules of order which may be adopted.

ARTICLE X. AMENDMENTS

This Constitution and By-Laws may be amended at any regular or special meeting called for that purpose.

1. A quorum for the purpose of amending this Constitution and By-Laws is 22 members of Fourth District delegates.
2. The proposed amendments shall have been previously submitted to the officers 21 days prior to the regular or special meeting called for the purpose of amending the Constitution and By-Laws.
3. The proposed amendments shall be mailed to each member of the District committee with the notice of the meeting, at least fourteen days in advance of the meeting.
4. The amendments must be approved by a vote of two-thirds of the membership of the District Committee present and voting.